

## **Appendix A - LRF Transport Sub Group - Transport Cell - Terms of Reference**

### **COVID 19 Recovery Transport Group**

#### **Objectives**

The LRF Transport Cell has the collective responsibility to Plan for and provide a safe, clean and functioning transport system for those that need it, increasing transport capacity in line with national and regional recovery and exit strategies.

#### **Why this group?**

We must work together at a multiagency level to develop and deliver a comprehensive strategy for scaling up our transport services in a short time. This is multifaceted and requires all partners to be involved as we know that Government are exploring options for relaxing the current lockdown as well as developing thinking on an economic recovery. We need to ensure that transport helps secure a fairer, greener and healthier West Midlands post this pandemic and that we do not see (for example) a long term increase in congestion, poorer air quality and impacts to road safety.

#### **What principles will we work to?**

- Recovering the transport system
- Ensuring an essential and safe network through social distancing and capacity
- Managing public perception and restoring trust
- Maintaining positive behaviour change

#### **Aims**

##### **To work collectively and collaboratively as a multiagency group to :-**

1. To gather intelligence and forecast demand on the transport system and monitor use to support the activities of this group.
2. To plan and deliver the reintroduction of integrated public transport services, understand and report on capacity and capacity constraints and introduce suitable measures to enable social distancing requirements on vehicles, stops, and stations.
3. To monitor and manage through appropriate measures the demands on the road network to minimise the impact of congestion, support industries back into work and to ensure road safety.
4. Maximise and capture where appropriate benefits around improved air quality and sustainable active travel.
5. Develop a coordinated and consistent communications plan that provides up to date information on services and advice on travel to enable choices for customers about how and when to travel if necessary.
6. Influence those industries that can, to minimise their demand on the network to do so through engagement and demand management programme.

7. Provide data and intelligence on the demand forecasting of the transport system to support the planning of services and other measures to provide a safe and reliable network.
8. Keep networks safe through appropriate levels of policing, enforcement and encouragement of compliance to measures introduced.
9. Influence wider recovery strategies which may place unsustainable pressures on the transport system that could have a negative impact on delivering a safe and reliable transport services and manage their expectations.
10. To minimise operational and reputational risks for the organisations.

## Governance

- Reporting to Mayor and Transport Portfolio Holder
- Linked into government negotiations and discussions (financial, policy, devolved responsibilities etc)
- Informing and influencing the LRF Regional Recovery Coordination Group (RCG)

## Membership

Transport Cell Attendees				
Organisation	Name	Contact details	Role	Substitute
TfWM	Laura Shoaf	<a href="mailto:laura.shoaf@tfwm.org.uk">laura.shoaf@tfwm.org.uk</a>		
TfWM	Pete Bond	<a href="mailto:pete.bond@tfwm.org.uk">pete.bond@tfwm.org.uk</a>		Jon Hayes
TfWM	Malcolm Homes	<a href="mailto:malcolm.homes@tfwm.org.uk">malcolm.homes@tfwm.org.uk</a>		Tom Painter
TfWM	Steve McAleavy	<a href="mailto:steve.mcaleavy@tfwm.org.uk">steve.mcaleavy@tfwm.org.uk</a>		
TfWM	Anne Shaw	<a href="mailto:anne.shaw@tfwm.org.uk">anne.shaw@tfwm.org.uk</a>		Mark Corbin
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TfWM	Mark Babington	<a href="mailto:mark.babington@tfwm.org.uk">mark.babington@tfwm.org.uk</a>		Antony Sloan
TfWM	Stuart Lester			
TfWM	Kate Lees			
Network Rail	Dave Penney	-		Martin Colmey
Highways England	Andrew Butterfield	<a href="mailto:Andrew.Butterfield@highwaysengland.co.uk">Andrew.Butterfield@highwaysengland.co.uk</a>		Frank Bird
Transport Focus	Linda McCord ??	-		
DfT	??			
				Claire Williams
Local Authorities	Confirm with chief execs attendees	-		
Birmingham	Philip Edwards	<a href="mailto:philip.edwards@birmingham.gov.uk">philip.edwards@birmingham.gov.uk</a>		<a href="mailto:Mel.Jones@birmingham.gov.uk">Mel.Jones@birmingham.gov.uk</a>
Coventry				
Dudley				
Sandwell				
Solihull				
Walsall				
Wolverhampton				
National Express	David Bradford ??	-		
WMT	Jonny Wiseman			
WMP				
TfWM	Paula Martyn finance	<a href="mailto:Paula.Martyn@wmca.org.uk">Paula.Martyn@wmca.org.uk</a>		

APPROVED BY LRF <insert date>