



### Scrutiny Review - Scoping Document

<b>The Effectiveness of Transport Delivery Committee in Overseeing the Delivery of WMCA Transport Policies</b>	
<b>Work to be carried out by:</b>	Councillor Cathy Bayton (Chair) Councillor Ahmad Bostan Councillor Angus Lees
<b>Officer Support:</b>	William Britton, Transport Strategy Researcher Lyndsey Roberts, Scrutiny Officer
<b>Date of Review:</b>	September - December 2019
<b>Purpose of the Review:</b>	
To determine the effectiveness of Transport Delivery Committee in ensuring that the transport policies of the West Midlands Combined Authority positively contribute towards the delivery of its wider corporate objectives.	
<b>Objectives:</b>	
To understand the current role of the Transport Delivery Committee in overseeing and monitoring the delivery and impact of the WMCA's transport policies, and its effectiveness in undertaking this role.	
To determine whether the effectiveness of Transport Delivery Committee could be enhanced by changes in the governance arrangements of the committee.	
To recommend an effective transport governance structure (including transport scrutiny arrangements) that will positively contribute towards the delivery of transport policies and the delivery of the wider ambitions of the WMCA, as determined by the Annual Business Plan.	
<b>Scope</b>	
As part of the evidence gathering, the review group will invite the following key individuals to submit their views and suggestions:	
<ul style="list-style-type: none"><li>• Chair of the Transport Delivery Committee - to understand the current transport governance arrangements and potential improvements.</li><li>• Portfolio Lead for Transport - to understand whether the current governance structure is considered to be effective to deliver, monitor and challenge the delivery of transport policies and potential improvements.</li><li>• Managing Director of Transport for West Midlands - to ascertain officers' views on the current transport governance arrangements and potential improvements.</li><li>• Senior Transport Officers - to ascertain officers' views on the current transport governance arrangements and potential improvements.</li><li>• Head of Governance - to understand the relationships and independencies of Transport Delivery Committee within the WMCA's governance structures.</li></ul>	

- Chairperson of Liverpool City Region Combined Authority's Transport Committee - to understand how other Combined Authorities oversee delivery of transport policies; what works well and potential improvements (peer challenge).

**Intended Outcome:**

Councillor Cathy Bayton will submit a report, with recommendations as appropriate, to the Overview & Scrutiny Committee on 17 December for consideration.

**Links to the Overview & Scrutiny Committee's priorities:**

Accountability - To ensure that the WMCA's governance structures are fit for purpose, effective and transparent, and wider public engagement is being undertaken.

**WMCA Officer Responsible:**

Dan Essex, Governance Services Manager

**Review Work Programme:**

Review Timetable	Lead person(s)	Completion by
Meeting with the Review Group to discuss the purpose/objectives of the review and to identify key individuals	Lyndsey Roberts	9 September
Meeting with the Managing Director for TfWM to discuss the review and draft scoping document	Lyndsey Roberts	12 September
Draft scoping document to be circulated to key individuals for information/review	Lyndsey Roberts	17 September
Meeting with Chair and Vice-Chairs of Transport Delivery Committee to discuss the purpose of the review	Lyndsey Roberts	7 October
OSC to agree the draft scope for the review	Cllr Cathy Bayton	22 October
Meeting of the Review Group to agree lines of enquiry	Lyndsey Roberts	22 October
Agenda & Information Pack to be circulated to the review group	Lyndsey Roberts	1 November
One Day Event - Scrutiny Review Group/key individuals	Cllr Cathy Bayton	11 November
Draft report prepared	Dan Essex/William Britton	Mid - End November
Draft report to be shared with key individuals engaged in the review	Lyndsey Roberts	End November
OSC report to be submitted to Senior Leadership Team	Tim Martin	11 December
OSC report to be submitted to Overview & Scrutiny Committee	Cllr Cathy Bayton	17 December
OSC report to be submitted to WMCA Programme Board (if required)	Tim Martin	20 December
OSC report to be submitted to WMCA Board for approval (if required)	Cllr Lisa Trickett	17 January

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