



# WEST MIDLANDS COMBINED AUTHORITY

<b>Public Service Reform Board</b>	
<b>Governance Type</b>	Strategic Development
<b>Purpose</b>	<p>To advise Combined Authority Board on Public Service Reform strategy and policy.</p> <p>To co-ordinate strategy and working group activity and work programmes.</p> <p>To present Public Service Reform models and proposals to the Combined Authority Board.</p>
<b>Accountable to</b>	Combined Authority Board
<b>Membership</b>	<p>Members</p> <ul style="list-style-type: none"><li>• Councillors</li><li>• Local Enterprise Partnership (LEP) representatives</li><li>• Public Sector Partners</li></ul> <p>Advisers</p> <ul style="list-style-type: none"><li>• PSR Programme Director</li><li>• Officers of the CA constituent and non-constituent members</li><li>• Advisers as necessary</li></ul>
<b>Chair</b>	The Chair of the Public Service Reform Board will be nominated by the Combined Authority Board. The Vice Chair will be supported by the Public Service Reform Board.
<b>Voting</b>	All Members of the Public Service Reform Board have one vote.
<b>Quorum</b>	The quorum for the Public Service Reform Board meetings is one third of members.
<b>Frequency</b>	The Public Service Reform Board will meet bi-monthly or more frequently as required to complete the business.



<b>Allowances</b>	No allowances to be paid.
<b>Servicing</b>	The Chair of the Public Service Reform Board will organise appropriate servicing for the meetings.
<b>Functions</b>	<p>The role of the Board is to ensure the successful delivery of a Public Service Reform programme. The Board will be responsible for investment, decision making, strategy and risk for Public Service Reform in the West Midlands.</p> <p>The Public Service Reform Board will:</p> <ol style="list-style-type: none"><li>I. Lead and direct the development of critical enabling capabilities for public service reform, including workforce, digital, data, and research capabilities.</li><li>II. Identify and exploit opportunities for integrated working and investment to ensure delivery of programme objectives</li><li>III. Adopt and deliver the principles of PSR.</li><li>IV. Provide strategic steer and direction to the PSR programme</li><li>V. Oversee the delivery of the constituent programmes</li><li>VI. Nominate named lead individuals to oversee and contribute to the delivery of specific work-streams within the overall programme</li><li>VII. Request timely and regular updates and provide challenge to ensure progress is maintained and milestones are met</li><li>VIII. Make investment decisions to support delivery of the portfolio</li><li>IX. Ensure resources are allocated to enable successful delivery of the portfolio</li><li>X. Drive a set of financial and non-financial benefits and efficiencies through the programme</li><li>XI. Manage any risks to programme delivery and identify lessons learnt</li><li>XII. Undertake key decisions and set priorities.</li><li>XIII. Ensure coherence of PSR portfolio with the wider CA ambition (including the SEP)</li><li>XIV. Report to and inform the CA on PSR</li></ol>
<b>Review</b>	To be reviewed June 2017