

**Transport Delivery Overview & Scrutiny Committee – 8 July 2024  
Action Note**

Ref.	Action	Officer(s)	Completed In-Progress Outstanding
6.	<p><b>Schedule of Meetings 2024/25</b></p> <p>September’s meeting of the Transport Delivery Overview &amp; Scrutiny Committee that was to be held on Monday 2 September will now be held on Monday 9 September.</p> <p>An additional meeting of the Transport Delivery Overview &amp; Scrutiny Committee was to be held in May 2025.</p> <p>Future meetings of the committee were to be held as follows:</p> <p><b>Group Meetings</b> - 10:00am - 11:00am  <b>Committee</b> - 11:00am - 1:00pm  <b>Break</b> - 1:00pm - 1:30pm  <b>Members Briefing Session</b> - 1:30pm - 3:00pm (briefings to be recorded)</p> <p>The dates for the forthcoming Mayoral Q&amp;A sessions were to be confirmed as soon as possible and were to avoid half term holidays.</p>	Lyndsey Roberts Janna Simpson	Completed
7.	<p><b>Minutes - 8 March</b></p> <p><b>Ring &amp; Ride</b> Steve Hayes to meet with Councillor Hyatt to discuss views and concerns in relation to the Ring &amp; Ride service. Members comments and feedback should be included within WMCA Board reports</p> <p><b>Effectiveness of Member Engagement - Final Report of the T&amp;F Group</b> Lyndsey Roberts to reconvene the T&amp;F Group to enable the group to review its recommendations in light of the recent governance changes that were agreed by</p>	Steve Hayes  Lyndsey Roberts	Completed  Outstanding

	<p>Mayor and Leaders, and the requested further review of the constitution. The work of the T&amp;F Group is to continue with a view to feeding into the governance review.</p> <p><b>Attendance</b> Attendance record of TDOSC members to be shared with leaders to ensure that they were aware of representations at meetings.</p>	Dan Essex	Completed
8.	<p><b>Capital Delivery Programme</b> Capital Portfolio Schemes/CRSTS to influence the work programmes for the respective Member Engagement Groups. Member Engagement Groups were to receive a breakdown of projects that fall under their respective areas.</p> <p><b>Format of Capital Delivery Dashboard</b></p> <ul style="list-style-type: none"> <li>- Colour to be restored</li> <li>- Glossary to be added</li> <li>- Road Map</li> <li>- A3 not A4</li> <li>- Financial summary</li> <li>- Pressures on projects and reasons for delay (ie. funding/construction works)</li> <li>- Risk/mitigations</li> <li>- Member Engagement Groups will provide an opportunity for members to review the granular detail of a project.</li> </ul> <p><b>Wolverhampton Metro Station (St George's) - Re-Opening</b> Anne Shaw to liaise with Councillor Hyatt in relation to the reopening of Wolverhampton Metro Station (St George's).</p> <p>Councillor Huxtable proposed that the Rail, Metro &amp; Sprint MEG could also review the concerns in relation to the delays at Wolverhampton Metro Station (St George's).</p> <p><b>Birmingham Eastside Metro Extension &amp; Camp Hill Railway Station</b> Anne Shaw to provide Councillor Clements with an update on timescales for delivery following discussions with HS2.</p>	<p>Jenni MacKenzie</p> <p>Jenni MacKenzie</p> <p>Jenni MacKenzie/Jo Shore</p> <p>Councillor Robert Alden</p> <p>Jenni MacKenzie/Jo Shore</p>	<p>In Progress</p> <p>In-Progress</p> <p>Completed</p> <p>Completed</p>

	<p><b>WMCA Board - 19 July (Transport Reports)</b> Lyndsey Roberts to share the WMCA Board reports with members when published on Thursday 11 July.</p> <p><b>Additional Recommendation - Role of Member Engagement Groups</b> Janna Simpson to include an additional recommendation within the minutes of this meeting with regards to the role of the MEG's as discussed by members.</p>	<p>Lyndsey Roberts</p> <p>Janna Simpson</p>	<p>Completed</p> <p>Completed</p>
9.	<p><b>Financial Monitoring Report</b></p> <p><b>Digbeth Project/Works – Completion Date and Projects not completed on time</b> Sandeep Shingadia to liaise with Councillor Zaker Choudhry regarding Digbeth and the projects within this area in addition to sharing information in relation to the Birmingham Eastside Extension programme.</p> <p><b>Coventry Electric Bus Programme (fleet and numbers – procurement)</b> Pete Bond to provide Cllr Robert Alden with some further information on the changes to the Coventry Electric Bus Programme.</p> <p><b>Coventry City Centre South Regeneration Project</b> Kate Taylor to speak with Coventry City Council colleagues regarding the total original cost of the Coventry City Centre South Regeneration Project and liaise directly with Councillor Kettle.</p>	<p>Sandeep Shingadia</p> <p>Pete Bond</p> <p>Kate Taylor</p>	<p>Completed</p> <p>In progress</p> <p>Completed</p>
10.	<p><b>Appointment of Scrutiny Champions and Member Engagement Groups</b> The agreed appointments can be viewed here &gt;&gt; <a href="#">MEG Membership 2024 25 - Agreed by TDOSC 8 July 2024.docx</a></p> <p><b>MEG Review</b> Following comments made by Councillor Clements regarding the MEG themes and in light of the Mayoral priorities in relation to bus, it was considered that there was a need for a change to the MEGs to focus on Bus Options. Pete Bond agreed to undertake a short review of the MEGs in light of the comments made with a view to bringing forward recommendations to the next meeting of the committee.</p>	<p>Pete Bond/Anne Shaw/Dan Essex</p>	<p>In progress</p>

	<p><b>Bus Services in Castle Bromwich (Councillor Leslie Kaye)</b> Pete Bond agreed to liaise with Councillor Kaye to discuss a specific issue within his ward.</p>	Pete Bond	Completed
11.	<p><b>Work Programme</b></p> <p><b>Transport levy</b> Kate Taylor to produce a briefing note for members on the Transport Levy (with comparison information) for members to review ahead of its next meeting.</p> <p><b>Potential Scrutiny Review – Revenue Funding</b> Councillor Huxtable to explore the possibility of a future scrutiny review to examine revenue funding.</p> <p><b>Veterans Bus Pass and Implications</b> Kate Taylor to produce a briefing note in relation to a Veterans Bus Pass and the implications.</p> <p><b>Members Allowances</b> Lyndsey Roberts to share the details on the Members Allowances with all members for information.</p>	<p>Kate Taylor</p> <p>Councillor Huxtable Kate Taylor Lyndsey Roberts</p> <p>Kate Taylor</p> <p>Lyndsey Roberts</p>	<p>Completed</p> <p>Outstanding</p> <p>Outstanding</p> <p>Completed</p>