



**Transport Delivery Committee**

**Monday 7 January 2019 at 1.00 pm**

**Minutes**

**Present**

|  |                                       |
|--|---------------------------------------|
| Councillor Kath Hartley (Chair)          | Birmingham City Council               |
| Councillor Roger Horton (Vice-Chair)     | Sandwell Metropolitan Borough Council |
| Councillor Timothy Huxtable (Vice-Chair) | Birmingham City Council               |
| Councillor Pervez Akhtar                 | Coventry City Council                 |
| Councillor Allah Ditta                   | Walsall Metropolitan Borough Council  |
| Councillor Mohammed Fazal                | Birmingham City Council               |
| Councillor Mohammed Hanif                | Dudley Metropolitan Borough Council   |
| Councillor Celia Hibbert                 | City of Wolverhampton Council         |
| Councillor Diana Holl-Allen              | Solihull Metropolitan Borough Council |
| Councillor Les Jones                     | Dudley Metropolitan Borough Council   |
| Councillor Chaman Lal                    | Birmingham City Council               |
| Councillor Keith Linnecor                | Birmingham City Council               |
| Councillor Ted Richards                  | Solihull Metropolitan Borough Council |
| Councillor David Welsh                   | Coventry City Council                 |

**Item Title**

**No.**

**47. Apologies for absence**

Apologies for absence were received from Councillors Alden, Allcock, Andrew, Davis and Rowley.

**48. Chair's Remarks**

**(i) Bus Passenger Champions Conference - 30 January 2019**

The Chair reminded the committee of the forthcoming Bus Passenger Champions Conference on 30 January, at the Council House, Coventry should they want to attend.

**(ii) Transport Delivery Board Committee – March 2019**

The committee agreed to move the date of their meeting in March from 4 March to 18 March in line with the WMCA Board meeting that had moved to 22 March 2019.

**(iii) UK Bus Summit – 6 February**

It was agreed that Councillors Hartley and Hibbert would attend the forthcoming UK Bus Summit and the Labour Group would provide funding for Councillors Ditta and Linnecor to also attend the event.

**(iv) Tram Naming**

The Chair reminded the committee of the tram naming ceremony in memory of Cyrille Regis at the Metro Depot on 18 January 2019.

**(v) TDC Member Visits**

The Chair reported that further member visits would be scheduled over the coming months which would include a visit to Sheffield for the tram/train experience and a visit to look at the proposed Sprint routes.

**49. Minutes of the last meeting**

The minutes of the meeting held on 5 November 2018 were agreed as a correct.

**50. Correspondence/ Petitions**

None submitted.

**51. Financial Monitoring Report**

The committee considered a report of the Head of Finance and Business Planning that set out the financial position as at the end of November 2018 related to the Combined Authority's Transport Revenue and Capital Budgets.

Councillor Akhtar, Lead Member for Finance and Performance, outlined the report recommendations and the Head of Finance and Business Planning, Linda Horne, summarised the year to date and full year variances for the Revenue and Capital Budgets.

Resolved:

1. That the year to date net revenue expenditure outturn for 2018/19 shows a favourable variance of £384,000 compared to budget and a full year favourable forecast variance of £47,000 ( a minor favourable movement of £6,000 since the previous reported position) be noted and
2. That the total capital expenditure to the end of November 2018 for the overall transport programme is £53.9 million, within the year to date budget be noted.

**52. Capital Programme Delivery Monitoring Report**

The committee considered a report of the Director of Development and Delivery that provided an update on the approved TfWM led 2018/19 programme and projects.

The Director of Development and Delivery, Sandeep Shingadia, outlined the key achievements with regards to elements of the 2018/19 Capital Programme that had been completed during November and December 2018.

Resolved:

1. That the achievements since the November 2018 meeting of the Transport Delivery Committee be noted;

2. That progress of deliverables under 2018/19 Capital Programme be noted and
3. That the variation to the baseline programme in respect of Snow Hill Third Access which has incurred delays to the programme due to contractual arrangements being formalise be noted.

**53. Customer Services Performance Report**

The committee considered a report of the Head of Customer Services that reported on matters relating to the performance of the Customer Relations Ticketing Service Teams.

The Head of Customer Services, Sarah Jones introduced, the Ticketing Services Manager and report author Warren Williams to the committee who highlighted key aspects of performance which included telephone performance, and Customer Relations case performance.

It was noted that performance has continued to improve following the new ways of working by the Customer Services Team.

The Chair and Lead Member for Putting Passengers First conveyed her thanks to Warren Williams for an excellent report.

The Head of Customer Services invited members to visit the Customer Services Team at the end of the meeting.

Resolved: That the report be noted.

**54. Bus Alliance Update**

The committee considered a report of the Network Development Manager that reported on matters relating to the governance, operation, delivery and performance of the West Midlands Bus Alliance.

The Director of Integrated Transport Services, Pete Bond outlined the key achievements of the West Midlands Bus Alliance during 2018 referred to in the report and which the committee also received in a leaflet format.

In relation to the West Midlands Bus Alliance Summary Dashboard and a request from Councillor Lal for further information on the three performance indicators showing a red status; bus patronage, National Express journeys tracked (RTI) and mode share of AM peak journeys to the strategic centres by bus, the Director of Integrated Transport Services gave a brief summary for each item and advised that further information would be provided in the next Bus Update report to the committee.

Councillor Huxtable noted the leaflet referred to the first Network Development Plan being published for Dudley and enquired as to whether the committee could receive the timetable for other Network Development Plans.

The Director of Integrated Transport Services undertook to circulate a

timeline for other Network Development Plans to members.

Resolved:

1. That the content and current status of the West Midlands Bus Alliance be noted and
2. That the report be submitted to the West Midlands Combined Authority Board for information.

## **55. Safer Travel Update**

The committee considered a report of the Head of Safety, Security and Emergency Planning that provided an update on the performance and operations of the Safer Travel Partnership, an overview of the TfWM Control Centre and update on the potential introduction of byelaws across the bus network.

The Lead Member for Safe and Sustainable Travel, Councillor Holl-Allen introduced the report and the Head of Safety, Security and Emergency Planning, Mark Babington outlined key highlights in the report.

In relation to the increase in recorded crime on the public transport network, Councillor Hanif reported that he would like to see what actions and plans have been put in place reported to this committee.

The Head of Safety, Security and Emergency Planning reported that all the work of the Safer Travel Partnership is intelligence lead and is accordance with the Safer Travel Plan but undertook to provide further information in the next report to the committee.

In relation to an enquiry from Councillor Huxtable as to whether the Safer Travel Partnership could attend local neighbourhood tasking group meetings to respond to issues raised by residents, the Head of Security and Emergency Planning reported that a representative of the partnership could possibly attend a meeting if there a specific issue to report on however, this would have to be intelligence led.

The Chair reported that she would like to agree 3 dates when a small number of TDC members could accompany the Safer Travel Partnership Team to see the Team action.

Councillor Holl-Allen, Lead Member for Safe and Sustainable Travel undertook to take forward arranging the visits with the Head of Safety, Security and Emergency Planning.

Resolved:

1. That the contents of the report be noted and
2. That overall current crime trends referred to in paragraph 3.3 to 3.3 of the report be noted.

**56. Cycling Charter Progress Report**

The committee considered a report of the Cycling and Walking Development Manager that reported on matters relating to the performance, operation and delivery of the TfWM led initiatives within the West Midlands Cycling Charter Action Plan.

Councillor Holl-Allen, Lead Member for Safe and Sustainable Travel, highlighted key issues in the report

Resolved: That progress to date on the West Midlands Cycling Charter Action Plan be noted.

**57. Safe and Sustainable Travel Portfolio Summary**

The committee considered a report of the Cycling and Walking Development Manager that outlined the work on the Safe and Sustainable Travel Portfolio.

The Lead Member for Safe and Sustainable Travel, Councillor Holl-Allen highlighted the key areas of focus for the portfolio during the year.

Resolved: That the summary of the Safe and Sustainable Travel portfolio be noted.

**58. Park and Ride Update**

The committee considered a report of the interim Head of Park and Ride that provided an update on the current status of development for park and ride.

Councillor Horton, Lead Member for Rail and Metro introduced the report and reminded the committee that any policy decisions taken in respect of park and ride would be made by the WMCA Board.

The interim Head of Park and Ride, Richard Mayes outlined the report which included defining a new park and ride strategy for the region, development activity, ongoing car expansion projects, Save a Space trial, car park enforcement, electrical vehicle charging, and park and ride commercial approach.

Councillor Hanif expressed concern that Stourbridge Station car park is filled to capacity during weekdays noting the car park is used by train users from outside of the West Midlands and enquired whether there were any plans to tackle this issue.

The Interim Head of Park and Ride reported that the park and ride strategy would look to manage provision and congestion at key sites across the West Midlands.

Councillor Huxtable considered that a partnership for park and ride car parks could be established with West Midlands Rail Partnership members from outside of the West Midlands Met Area so that boundary authorities could pay a contribution to the park and ride car parks used by their residents.

The Managing Director, Laura Shoaf reported that she used Stourbridge park

and ride every weekday and concurred that it was a challenge and advised the park and ride review would take account of travel behaviour and undertook to share the survey results from the Longbridge park and ride car park with committee members.

Resolved: That the current status of the development of park and ride be noted.

**59. Petition Report**

The committee considered a petitions report of the Putting Passenger First Lead Member Reference Group that reported on the outcome of petitions considered at meetings on 12 December 2018 and on 3 January 2019.

The first petition considered on 12 December 2018 objected to proposals to deliver Sprint along the A34 corridor that was submitted during the public consultation for Sprint which ended on 5 October 2018. The Putting Passenger First Lead Member Reference Group agreed that feedback from the petition would be considered as part of the consultation feedback and be used to inform the detailed design stage of the scheme.

The Putting Passenger First Lead Member Reference Group considered three petitions on 3 January 2018 that related to proposals to operate a bus along the Alderminster Road in Solihull; one petition was opposed to the proposal and two were in favour. The Group agreed with the officer recommendation that the service does operate along the Alderminster Road between the hours of 0930 and 1515 with concurrent monitoring of operations and patronage of the service.

Resolved: That the contents of the report be noted.

**60. WMCA Board Transport Reports (for information only)**

The committee received two reports that would be considered by the WMCA Board on 11 January 2018; these were West Midlands Bus Byelaws and Regional Road Safety Strategy.

The reports were submitted for information only.

Resolved: That the reports be welcomed and noted.

**61. Notices of Motion**

None submitted.

**62. Questions**

None submitted.

**63. Forward Plan**

The committee considered a report on the agenda items to be submitted to future meetings.

Resolved: That the report be noted.

**64. Date of Next Meeting - 4 February 2019 at 1.00pm**

The meeting ended at 2.50 pm.